

Getting ready to become an active eTwinner

I. Finalise your entry

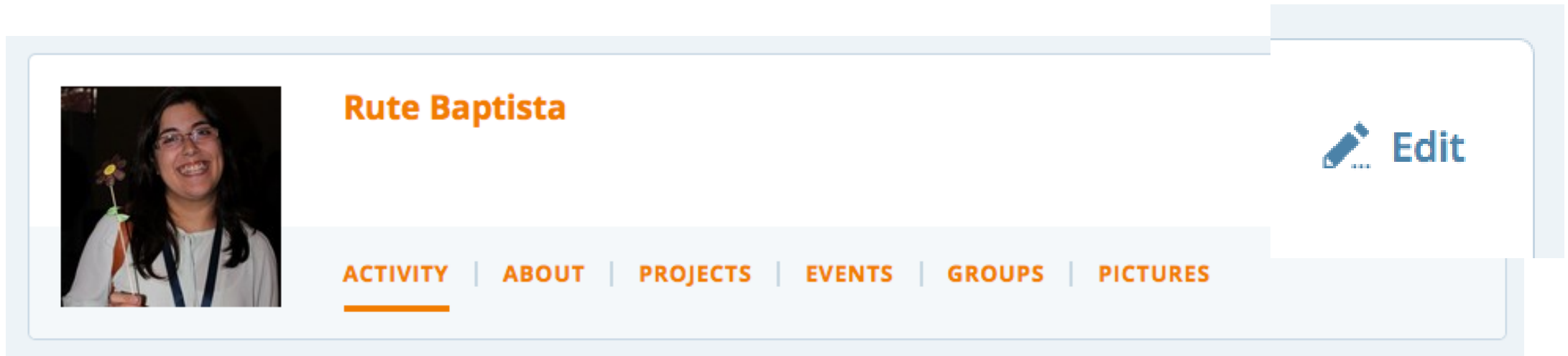
PROFILE EDITING

Menu

- ▶ Edit Profile
- ▶ Personal Information
- ▶ My Pictures
- ▶ My School(s)
- ▶ My Interests
- ▶ Privacy & Security

Edit Profile



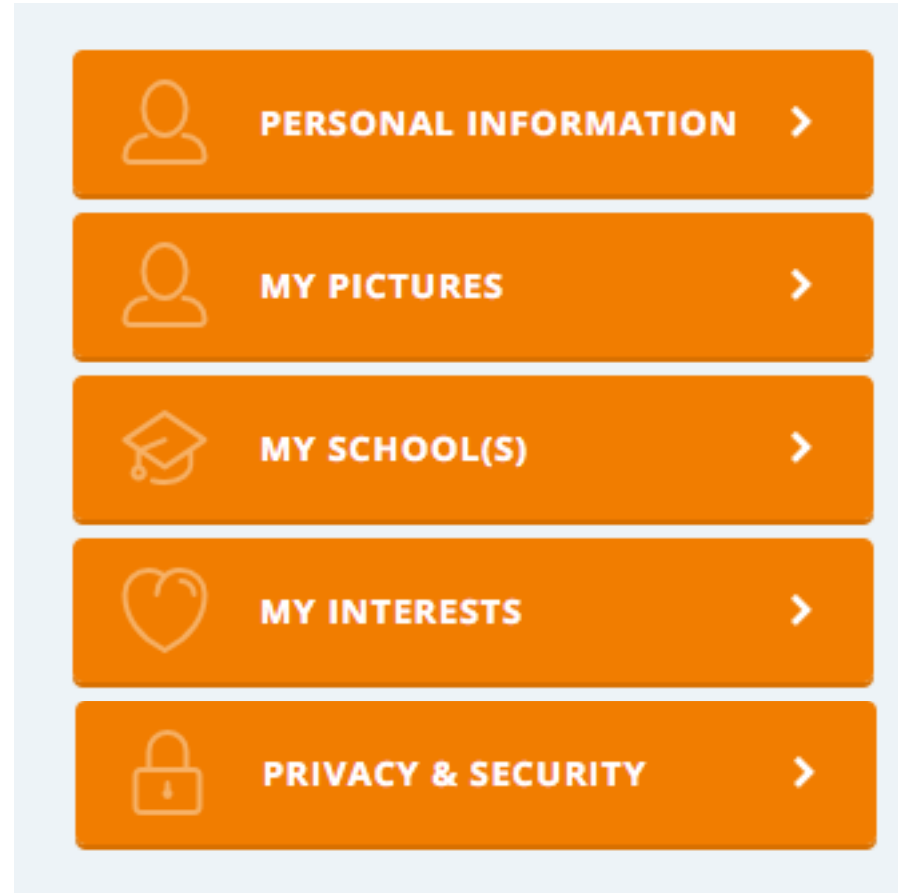


The image shows a user profile card for Rute Baptista. On the left is a square profile picture of a woman with dark hair and glasses, smiling and holding a small yellow flower. To the right of the photo, the name "Rute Baptista" is written in a bold, orange font. Below the name is a horizontal menu with six items: "ACTIVITY", "ABOUT", "PROJECTS", "EVENTS", "GROUPS", and "PICTURES". The "ACTIVITY" item is underlined with a short orange line. On the far right of the card, there is a blue pencil icon followed by the word "Edit" in a blue font.

Finalising your entry on the eTwinning Platform it is very important. The more you complete your profile, the better people will know you and the probability to find good project partners increases.

Access your profile by clicking on your name or picture in the main page of eTwinning Live and EDIT your profile.

EDIT PROFILE



Editing your profile will allow you to change your PERSONAL INFORMATION, PICTURES, SCHOOL (S) details, your INTERESTS, as well as your PRIVACY & SECURITY settings.

Personal Information



PERSONAL INFORMATION




PERSONAL INFORMATION

First name

Last name

Email address

Username 

Minisubscribe

Password

[Click here to change password](#)

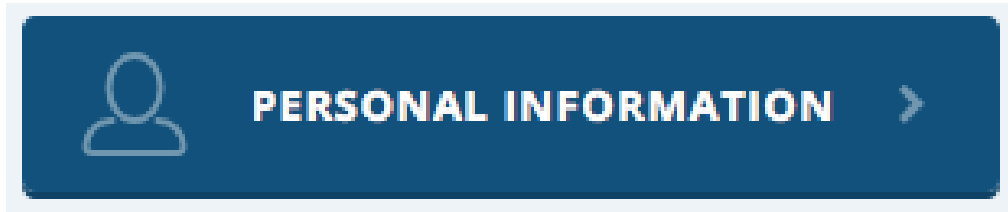
GOOD TO KNOW

PERSONAL INFORMATION is divided in two subsections: “Personal Information” and “About me”.

“Personal information” refers to your personal details, such as: name, email address, and password.

Your USERNAME is the only data field you can’t edit yourself.

PERSONAL INFORMATION



ABOUT ME

Short biography ?

1998 char

:)

Website

Ex: <http://www.etwinning.com/>

Facebook

Ex: <http://www.facebook.com/etwinning>

LinkedIn

Ex: <http://www.linkedin.com/etwinning>

Twitter

GOOD TO KNOW

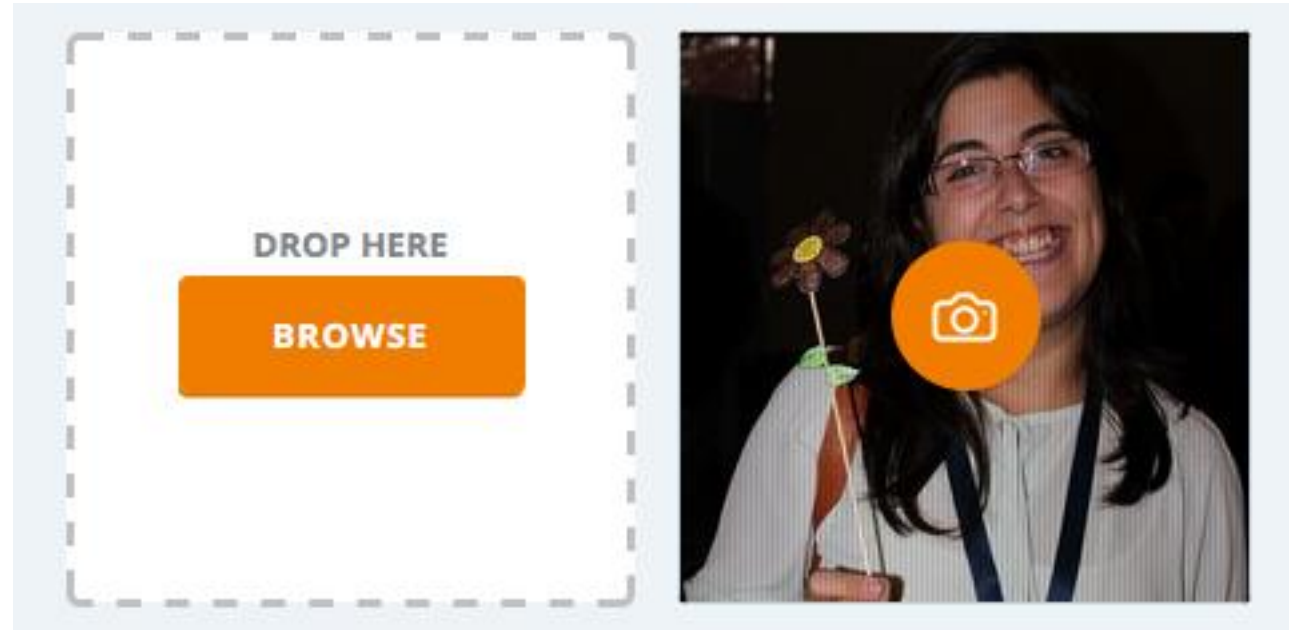
“About me” refers to personal details, such as a short biography and information about you on the Internet (website address, Facebook, LinkedIn, Twitter)

What you write in your SHORT BIOGRAPHY will appear in the ABOUT page of your profile and should correspond to your ideas to work in eTwinning. This is very important so other teachers can get to know you better. Don't share here any private data, such as email address, home address or phone number.

My Pictures



MY PICTURES



Under MY PICTURES you can add any picture relevant for your profile.

Select one as your profile picture.

You can upload pictures outside the editing area. Just go to Pictures on your profile.

My School (s)



MY SCHOOL(S)



MY SCHOOL(S)



SELECT SCHOOL

Central Support Service



DEFAULT SCHOOL

The default school is the school that

- > other eTwinners will see first in your profile
- > will be suggested to start a project with or participate in an existing project

This school is currently set as your default school.

ABOUT MY ROLE

If you changed school, change to "No" and save the changes below. You can add another school by clicking the "Add a school" button on top.

Do you still work in this school?



What is your role?

Teacher



Subjects



Art



Astronomy

In this area you may confirm the details of your School(s). Maybe you did not have all the details when registering. So it is very important that you double check your School(s) information here.

GOOD TO KNOW

MY SCHOOL(S)

GENERAL INFORMATION

Name

Central Support Service

Official school number

LOCATION

Country

Belgium



Region

Communauté française



Address

ADD A SCHOOL

CONTACT INFORMATION

Email address

Telephone

Website

PRINCIPAL INFORMATION

In MY SCHOOL(S) is required information about contacts, the Principal and general information about your School(s).

If you change school or work in more than one school, **do not change your school's details!** Instead, click on the button: **ADD A SCHOOL** and submit the details of the new school.

My Interests



MY INTERESTS



MY INTERESTS



Complete the information below to allow other eTwinners to find you and let them know what kind of projects you would like to be involved in.

AVAILABILITY

I am available for an eTwinning project

NO



PROJECT IDEA

2000 characters

Under MY INTERESTS you can express your interests regarding the set up of PROJECT.

Here you can indicate whether you are AVAILABLE for an eTwinning project and describe your PROJECT IDEA(s). Other info that may be mentioned here concerns the languages, subjects and age range of the students you would like to work with. **All this can be seen by other teachers.**

MY INTERESTS

 MY INTERESTS >



Lucie Baptista
Central Support Service (CSS)



 Edit

Bruxelles, Belgium

- ACTIVITY
- ABOUT
- PROJECTS**
- EVENTS
- GROUPS
- PICTURES

Followers **3337** | Following **6** | Contacts **3934**

PROJECT IDEA

Active projects (3)



eTwinning PDW „Digital Competences & IT Didactics for teachers“ - Vienna 2019

The PROJECT IDEA described under MY INTERESTS can be found under PROJECTS on your Profile.

Privacy & Security



PRIVACY & SECURITY



PRIVACY

Control who can see your profile and how they can interact with your content by using the settings below.

My profile can be viewed by anyone, including people outside eTwinning.

 YES

Other eTwinning teachers can comment on my timeline posts.

 YES

SAVE CHANGES

REPORTING

Help us keeping eTwinning focused. Please, report any offensive or inappropriate behaviour throughout the platform, like spam or copyright infringement, by using the report button.

DELETE ACCOUNT

If you want to be deleted from eTwinning you should send an email to delete@etwinning.net. You should only do this if you no longer want to take part in eTwinning.

If you're not sure what to do you should always contact your [National Support Service](#) first.

In eTwinning we encourage and seek to maintain eSafety.

You can control who sees and comments your Profile. You may also report abusive behaviour using the report button.



DEACTIVATE PROFILE

If you would like to be hidden for other eTwinners click on the 'deactivate profile' button. You can reactivate your profile at any time.



It is possible to deactivate and/or delete your account. Always contact your [National Support Service](#) before taking any decision.

If you DEACTIVATE your account you won't be found by other eTwinners. You can reactivate your profile at any time.

You should only DELETE your account, if you no longer want to take part in eTwinning.

etwinning.net

Concept, text and editing by eTwinning Central Support Service - 2015

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